

ADMINISTRATIVE - Internal Use Only

7 March 1974

**MEMORANDUM FOR: DDI History Officer, 2F36 Hqs.
DDO History Officer, 3C43 Hqs.
DD/S&T History Officer, 6F20 Hqs.
DDM&S History Officer, 7D16 Hqs.**

SUBJECT: CIA Histories

Due to the energy crisis, the following procedure for printing and distribution of finished CIA Histories is as follows:

**Copy #1 will be maintained by the History Staff,
Copy #2 will be sent to the Directorate involved.**

However, should the Directorate feel it necessary to make another copy of the document in question, the History Staff should be notified for control purposes.


**WALTER ELDER
Chief, CIA History Staff**

ADMINISTRATIVE - Internal Use Only